

## SCALEBY PARISH COUNCIL

### Draft Minutes of a Meeting held on Wednesday 19<sup>th</sup> January 2022 at 7.30pm in the Village Hall, Scaleby

**Present:** Cllr G McGarr (Chairman), Cllrs C Hogg, M Grant, G Little, R Marston and T Moore.

**In Attendance:** City/County Cllr J Mallinson. The Clerk, S Kyle.

#### **445/22 Apologies for Absence**

Apologies for absence were received and accepted from Cllr L Thompson.

#### **446/22 Declarations of Interest and Requests for Dispensations**

No declarations of interest were made and no requests for dispensations were received.

#### **447/22 Minutes of Meeting Held Wednesday 17<sup>th</sup> November 2021**

**Resolved** that the minutes of the last meeting of the Parish Council be agreed and signed by the Chairman as a true and accurate record.

#### **448/22 Public Participation**

No members of the public were present. City/County Cllr Mallinson updated Cllrs regarding the Local Government Reorganisation, noting elections will take place in May using the County Council division boundaries.

#### **449/22 Administrative Matters**

##### **449.1 Benches**

No updates were available.

##### **449.2 Book Swap Cabinet**

It was noted that the signage header had been installed and the cabinet appears to be working well with a good throughput of books.

##### **449.3 Village Greens and Common Lane**

Thanks were offered to Cllr Little for completing a visual inspection of the trees on PC maintained land. Cllr McGarr noted that he has reviewed all of the available ownership information and that letters of thanks had been sent to residents who currently assist with grounds maintenance.

##### **449.4 Queen's Green Canopy**

A plan showing proposed planting locations was circulated, noting trees will be placed in the hedgerow with landowners consent, so will not require Highways permission. Consideration is to be given to a small planting ceremony. Consideration will also be given to the planting of a small hedge adjacent to the bench at Stoneknowe and any other areas deemed appropriate: Cllrs to forward suggested planting areas to the Chairman.

**Resolved** to purchase trees at a cost of £464.36 plus VAT. Thanks were offered to City/County Cllr Mallinson for a generous donation of £250 towards this project.

## **450/22 Financial Matters**

### **450.1 Payments**

**Resolved** to approve payments, including retrospective payments, as follows:

- Sarah Kyle, December Salary, £149.04
- HMRC, December PAYE, £32.80
- Sarah Kyle, January Salary, £149.04
- HMRC, January PAYE, £32.80
- Equiphase, domain renewal, £17.00
- Equiphase, website hosting, £66.00
- Scaleby Village Hall, rental, £25.00
- TG Moore, reimbursements, £22.67

### **450.2 Bank Reconciliation and Budget Update**

**Resolved** to receive and note a budget summary, with expenditure to date against budget, that had been circulated alongside the agenda. The balance at bank on 31 December 2021 was £10,516.26. Cllrs were reminded that excess monies should be allocated to suitable projects and that thought should be given to such projects as a matter of priority so that administration for them can be carried out in a timely manner.

## **451/22 Highways Matters**

### **451.1 Updates**

No updates were noted.

### **451.2 Speeding**

Cllr McGarr noted that he would seek an update from the CRASH group regarding possible initiatives to reduce speeding in the parish. Cllr Grant informed members that two separate accidents had occurred recently in Scaleby Hill, with speeding presumed to be linked to at least one of them.

### **451.3 Wildflower Planting**

It was noted that Cumbria Wildlife Trust have confirmed they are available to offer advice and guidance in the above, which has already received Highways consent on wider verges. Cllr Grant noted the concerns of one local farmer who did not wish any seeds to germinate in his field and questioned whether the Parish Council had sufficient insurance to cover any potential litigation. This is to be explored with the Wildlife Trust and County Council. Confirmation of the seeds or plugs to

be purchased will be, of course, confirmed in advance of any planting, which may require the assistance of a local tractor owner to prepare the ground in advance.

#### **451.4 Verges**

Cllr McGarr informed members that a request for kerbstones at Scaleby Hill had been submitted. Drainage issues at Barclose were noted and are to be reported.

#### **452/22 Planning Matters**

**21/1002 West Brightenflatt Caravan Park, Scaleby, Carlisle, CA6 4JY** - Change Of Use Of Field To Facilitate An Extension To The Existing Camping And Caravan Site, Comprising The Provision Of 9no. Additional Caravan/Tent Pitches And Associated Infrastructure

**Resolved** to note that the Clerk responded under delegated powers with no representations and that permission has been subsequently granted.

#### **453/22 Councillor Matters**

Cllr McGarr queried which group had been responsible for the organisation of previous jubilee celebrations? It was noted that the Village Hall are meeting on 8<sup>th</sup> February and will discuss potential events. The marking of the event by the Council will be considered further at the March meeting, with a possible donation towards celebrations or street party (location dependent) to be discussed.

Cllr Marston noted thanks to Cllrs Moore and Grant for their work in installing the two new benches, which are to be welcome additions once the warmer weather arrives.

Cllr Moore noted that the repair of the Scaleby Hill noticeboard was completed and the Barclose board will be refurbished next.

#### **454/22 Date of Next Meeting**

**Resolved** that the Parish Council will be held in Scaleby Village Hall on Wednesday 16<sup>th</sup> March at 7.30pm. Dates for a community litter pick will be to arrange at the meeting. The meeting will take place subject to a review of the business to transact, COVID regulations, hall accessibility and member availability at that time.

There being no further business the Chairman closed the meeting at 8.12pm.